

2022 Main Street Greensburg Farmers Market Fourth Friday Vendor

Registration Form

Vendor Name

Vendor Business Name

Address

City, State, Zip

Phone

Email Address

Preferred Method of Contact

Please list products or services offered at the Farmers Market.

Booth Space:

Each booth space will be approximately 12ft X 12ft. All booth spaces are first come first serve and will be assigned by the Market Master the evening before the event. If you require more than the allotted space, please send an email no later than 24 hours prior to the event to execdirector@mainstreetgreensburg.com.

Farmers Market Fourth Friday Fees: \$25 per event/ \$50 for the season. Payments can be made with cash or check and made payable to Main Street Greensburg.

Note: Main Street Greensburg, a 501(c)3, would like to remind you that any donations / fees you make to the organization are tax deductible.

Registration Checklist

- I have fully completed page 1.
- I have read and agreed to pages 2 and 3 of this registration form.
- I have included payment for Fourth Fridays at the Farmers Market.
- I have returned page 1 to Main Street Greensburg for approval.

Vendor Signature

Date

Market Master Signature

Date

If you have any questions, please do not hesitate to ask. Contact us at 812-222-0037 or execdirector@mainstreetgreensburg.com.

2022 Main Street Greensburg Farmers Market Fourth Friday Vendor Information

1. 2022 Farmers Market Fourth Fridays Dates:
 - a. June 24, 2022
 - b. July 22, 2021
 - c. August 26, 2022
 - d. September 23, 2022
2. Vendor: the person who owns, leases, rents, or otherwise controls the land on which goods or services are sold. Immediate family members and/or employees are also permitted to sell.
 - a. All vendors are solely responsible for all claims, injuries and damages resulting from their sale of goods and/or their participation in the market. Vendors shall maintain liability insurance for protection against such claims, injuries and damages, and provide proof of the same to the Market Master upon request.
 - b. All vendors are responsible for and shall fully comply with all applicable laws, regulations, and ordinances. Non-eatables require approval from Main Street Greensburg prior to sale of the items.
3. Set up
 - a. Set up may start at 1:00 PM and no earlier.
 - b. Sales start at 2:00 PM and no earlier; unless approved by the Market Master or a pre-ordered sale.
 - c. **Set up tents and tables 2 feet from the sidewalk to ease congestion on the sidewalk for pedestrians and wheelchairs.**
 - d. Be sure to secure tents with sandbags and be prepared in the event of bad weather. Should severe weather arise vendors need to go to the closest open building for shelter.
 - e. All vendors are solely responsible for their own tables, change, bags, weather, and sun protection devices and, if applicable, a legal produce scale. Vendors are responsible for removing all personal items, equipment, vehicles and their trash from the market area by 60 minutes after closing on market day.
4. Farmers Market Fourth Friday fee is \$25 per event or \$50 for the entire season.
 - a. Each vendor will be required to pay a fee to participate in these events.
 - b. Pre-order sales are those where the vendor and their customer have made arrangements for a specific item and quantity at least 2 hours prior to the market. Vendors should *arrive with these items separated, labeled, and bagged* for their customer.
5. SNAP Tokens
 - a. SNAP card processing will be handled by the Market Master.
 - b. Tokens may be returned to the Market Master at the end of each market. Main Street Greensburg will send a check to the address on this application for reimbursement.
 - c. SNAP tokens may not be used on nonfood items.
6. WIC Checks
 - a. Vendors must be registered with WIC to accept checks. Do not accept a WIC check if you are not registered with the State of Indiana as the Market Master will not be able to reimburse you.
 - b. Vendors accepting WIC must display their WIC sign.
 - c. WIC Checks may not be used on nonfood items.
7. Kids Coupons & Gift Certificates
 - a. The Market Master may issue Kids Coupons or Gift Certificates to be used at the market.
 - b. Kids coupons may be returned to the Market Master at the end of each market. Main Street Greensburg will send a check to the address on this application for reimbursement.
8. The Market Master or appointed person has the authority to assign vending spaces, settle disputes and disqualify vendors for market rule violations.

2022 Main Street Greensburg Farmers Market Fourth Friday Vendor Food Regulation Rules

Baked goods, jams, jellies, fruit pies, fresh produce and other products specified in House Enrolled Act 1309 (2009) are allowed at the Greensburg/Decatur County Farmers' Market, provided the item has satisfied the following requirements:

- The product has been created in the last 48 hours prior to sale (exception to jams and jellies).
- The product has been made completely from scratch: no mixes or pre-made dough or batter will be allowed.
- The product must be made in an individual's primary residence under proper sanitary conditions and procedures.
- The product must not be resold and must be labeled (in at least 10-point type) with information including name and address of the producer; common name of the product; the ingredients; and the date the food product was processed. The label also must include the following statement: "This product is home produced and processed and the production area has not been inspected by the State Department of Health."
- When using locally produced or grown ingredients, it is encouraged that the vendor advertises the supplier and product to help support local food production.
- The product type and list of ingredients have been submitted to the Farmers' Market committee for approval of sale at the market.
- For meat products – the meat cannot be processed at home and must be inspected by the proper inspection facility prior to sale, unless the vendor meets exemption requirements. (<http://www.in.gov/boah/2332.htm> or (317) 227-0355)
- For fresh eggs – vendors must possess a proper egg retailer license prior to sale. (<http://www.ansc.purdue.edu/iseb/> or (765) 494-8510) Eggs can now have a 45-day expiration date and must be in new cartons or cartons that can be washed and sanitized.
- Any meat, egg or baked goods with dairy products (except cakes, cookies, etc.) must be kept at or below 41 degrees Fahrenheit.
- Food sampling NOT allowed, unless all food handling requirements are met.

Vendor Violation Procedure

